

# LTMS Management Plan Workshop

## PROPOSED AGENDA

Thursday, April 8, 1999, 9:30-11:50 am

San Francisco Bay Regional Water Quality Control Board, State Office Building, Oakland

Facilitator: Harry Seraydarian, USEPA

<b>Time</b>	<b>Topic</b>	<b>Leader</b>	<b>Process</b>	<b>Desired Outcome</b>
9:30	Introductions Review of ground rules Review of agenda	Harry Seraydarian	Presentation and group discussion	<ul style="list-style-type: none"> <li>• Recognition of participants</li> <li>• Common understanding and agreement on ground rules</li> <li>• Acceptance of agenda by group</li> </ul>
9:45	Review of decisions and action items from previous workshop	Harry Seraydarian	Presentation and discussion as necessary	Common understanding and agreement on previous work completed by group
10:00	Review of unfinished business from previous workshop: <ul style="list-style-type: none"> <li>• time frame for workshops</li> <li>• ensuring that all voices are heard</li> <li>• role of the LTMS agencies</li> </ul>	Harry Seraydarian	Presentation and group discussion	Resolution of items
10:30	LTMS Management Plan Outline <ul style="list-style-type: none"> <li>• outline overview</li> <li>• clarifying questions on outline</li> <li>• identification of possible items missing from plan</li> <li>• identification of items that should be addressed in future workshops</li> <li>• prioritization of workshop items</li> <li>• agreement on tentative workshop schedule</li> </ul>	Jaime Michaels  Harry Seraydarian	Presentation  Group discussion	<ul style="list-style-type: none"> <li>• Common understanding of current management plan elements</li> <li>• Addition of other items to management plan, as appropriate, based on collaborative decisionmaking</li> <li>• Identification of items to be addressed in workshops</li> <li>• Scheduling of workshop topics</li> </ul>
11:30	Review decisions and action items resulting from workshop	Harry Seraydarian	Group discussion	Common understanding and clarification of results of workshop
11:40	Workshop evaluation	Harry Seraydarian	Group discussion	Improvements to future workshops, as needed
11:50	Adjourn workshop; give yourselves a hand			